

<b>BUFFALO CURLING CLUB</b> <b>BOARD OF DIRECTORS MEETING</b> <b>Date: Mar 14, 2024 at 6pm Buffalo Curling Club</b>	
<b>Attendees:</b>	<i>David Stachura (2024) - President</i> <i>Tim Lowden (2024) - Secretary</i> <i>Marie Nowak (2024) - Treasurer</i> <i>Mark Ivanowski (2026) - Vice President</i> <i>At Large - David Guzzino (2026)</i> <i>At Large - Mike Hickok(2025)</i> <i>At Large - Kathy Youngs (2025)</i> <i>At Large - Lynn Hougle (2026)</i>
<b>Absent:</b>	<i>At Large - Open</i>

ITEM	DISCUSSION										
<b>Oversight</b> <b>5 Min</b>	<p style="text-align: center;"> <b>Motion to approve the Minutes of the Meeting:</b>  <a href="#">Minutes from February 2024 Meeting</a>  <b>Motion to approve: Mike H 2nd: Lynn Vote: 8-0 pass</b> </p> <p style="text-align: center;"> <b>Motion to approve the Minutes of the Meeting:</b>  <a href="#">Supplemental Meeting Feb 22, 2024</a>  <b>Motion to approve: Mark 2nd: Lynn Vote: 8-0</b> </p>										
<b>Club Calendar</b> <b>10 min</b>	<p style="text-align: center;"> <b>Next Board Meeting - April 11 , 2024 @ 6 pm</b>            - Finalize Budget 2024/25            - Create initial Calendar 2024/25  <b>Meetings 2nd Thursday of the month from 6-7:30</b>  <a href="#">Meeting Calendar 2023-24</a>  <b>2nd Thursday of month 6 - 7:30pm</b> </p> <p style="text-align: center;"> <a href="#">BCC 2023-24 Calendar Summary</a>  <b>Volunteer Date 4/27</b>  <b>Toast the Compressor canceled</b> </p> <p style="color: green; font-style: italic;">Key items next 3 months</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 30%;">Event Title</th> <th style="width: 15%;">Responsible</th> <th style="width: 15%;">Who</th> <th style="width: 25%;">Lead</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Date	Event Title	Responsible	Who	Lead					
Date	Event Title	Responsible	Who	Lead							

		Team	Impacts	
March 23	Meat Raffle	Fundraising	Community	Curt
April 19,20,21	BCC Mixed Memorial	Bonspiel	Community	Darrell Skelton
Apr 27, 2024	Volunteer Thank You Event	Events	Club	Dave G
Apr 28, 2024 📅 Date	Ice removal begins	Ice	Club	Vaughn
May 5, 2024	Toast the Compressor	Bonspiel	Club	Mark Ivanowski
May 8, 2024	AMM	Membership	Club	Dave S

*Toast the Compressor is being canceled in favor of taking the ice out earlier*

*Need: start Calendar for 2024/25 - Leagues and known Bonspiels and events  
Need dates from Corinne for Womens and NFCC Friendly*

[Proposed 2024/25 Calendar](#)

*Lynn brought up a point that there is a Shots & Rocks on the same day as Meat Raffle. Board agrees next year to be more cautious about scheduling*

**Board Oversight**  
**0 MIn**

[Revised ByLaws Effective Dec 2023](#)  
[BCC GNCC Membership Roster 2024](#) as of Nov 2023

**Board Assignments**  
**0 MIn**

Board Member Assignments 3 in each Work Stream.

**BUFFALO CURLING CLUB BOARD**  
 (2-3 Board members per Work Stream - President & Treasurer would assist each stream as needed)

MEMBER EXPERIENCE	FINANCES & PLANNING	AWARENESS RAISING
Improve quality of services and engagement opportunities for existing and prospective Members.	Ensure access to resources necessary to accomplish the Club's Mission and Vision.	Strengthen awareness of the Club through outreach, partnerships and internal club communications.
<ul style="list-style-type: none"> <li>Membership</li> <li>Leagues</li> <li>Events (Bonspiel &amp; Social)</li> <li>Training</li> </ul>	<ul style="list-style-type: none"> <li>Finances</li> <li>Facilities (Ice &amp; Building)</li> <li>Operations</li> <li>Technology</li> </ul>	<ul style="list-style-type: none"> <li>Marketing &amp; Sponsors</li> <li>Communication</li> <li>Pro-Shop</li> <li>Facility Rentals</li> </ul>

VOLUNTEERS ARE NEEDED TO SUPPORT EACH ACTION PLAN TO ACCOMPLISH OUR STRATEGIC GOALS

Member Experience

- 1) Mike Hickok - Social Media, Membership & Leagues, Training
- 2) David Stachura - President,- Special Programming/Veterans & Adaptive, Events Coordinator
- 3) Kathy Youngs- Membership, Leagues, Rentals

Finances & Planning

- 4) Dave Guzzino - Will train to assume Treasurer role in 2024 season, - Operations/Bar

	<p>5) Lynn Hougler - Special Programs/Youth, Operations/Bar, will work to assume Secretary role in 2024 season</p> <p>6) Marie Nowak - Treasurer -Rentals (need someone to take over)</p> <p><u>Awareness Raising</u></p> <p>7)</p> <p>8) Mark Ivanowski - Vice President, - Awareness Raising - Sponsorships &amp; Marketing, Technology</p> <p>9) Tim Lowden - Secretary, - Awareness Raising - Internal Communications</p>
<p><b>Open Board Slot</b> <b>5 Min</b></p>	<p><u>Next Steps to fill Board Position?</u> - Open position still on hold</p> <p>Action items:</p> <ul style="list-style-type: none"> <li>● Create a Board job description and expectations</li> <li>● Post a call for members prominently in the club</li> <li>● Tim will send a board member package <ul style="list-style-type: none"> <li>○ Joanna Fogarassi</li> <li>○ Joe Janowski</li> <li>○ Jan Najdzionek &amp; Kim Trinidad</li> </ul> </li> <li>● Tim will followup with those sent already and add Dave Nuwer</li> <li>● Tim will send a club-wide email asking for candidates</li> </ul>

<p><b>Treasurer's Report</b></p>	
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<p><b>10 Min</b> <b>6:30pm</b></p>	<p><b>Summary Financials</b> <a href="#">Summary Financials Feb 2024</a></p> <p><b>Monthly Treasurer's Report</b> <a href="#">Monthly Treasurer Report for March 2024 mtg</a></p> <p><b>2023/24 Approved Budget:</b> <a href="https://drive.google.com/file/d/1eMJwXEFKTyIGr6EvcSVB_zAyy5BO-IHV/view?usp=share_link">https://drive.google.com/file/d/1eMJwXEFKTyIGr6EvcSVB_zAyy5BO-IHV/view?usp=share_link</a></p> <p><b>2024/25 Budget Proposed</b> <a href="#">2024-2025 PRELIMINARY OPERATING BUDGET REV 1</a></p>
<p><b>Secretary &amp; Comms</b> <b>5 Min</b></p>	<p><a href="#">BCC Outreach Form</a> for any submissions to newsletter or social media Aim to send March 22 - Please get any info to Tim by March 19</p> <p>To email:</p> <ul style="list-style-type: none"><li>● Tim will followup with those sent board packages already and add Dave Nuwer</li><li>● Tim will send a club-wide email asking for candidates</li></ul> <p>For next newsletter:</p> <ul style="list-style-type: none"><li>● BOD summary</li><li>● President's Letter</li><li>● Announce no Toast the Compressor, we'll look to reinstate next year</li><li>● Bar-b-Curl (confirm with corinne)</li><li>● AMM</li><li>● Volunteer Event (if you didn't get an invite but volunteered this year, email me)</li><li>● Veterans house fundraiser (work with Kathy)<ul style="list-style-type: none"><li>○ Form on website and 50/50 fundraiser on most league nights</li></ul></li></ul>

- We celebrated 10th anniversary and had 10th Open. Next year will be our 10th anniversary season. If people are interested in that taskforce, email [president@buffalocurlingclub.org](mailto:president@buffalocurlingclub.org)

**Membership**  
**25 minutes**  
**7pm**

**Registration Update - Last updated as of 1/7/24**

1. [Player Tracker](#)
2. [Membership Roster Summary](#)

	As of 1/7/24	As of 4/30/23	GNCC Nov 2022
<b>Total Adult Members</b>	<b>298</b>	<b>297</b>	<b>252</b>
<b>Curling Adult Members</b>	<b>271</b>	<b>274</b>	<b>223</b>
<b>Half year Curlers</b>	<b>24</b>		
<b>Non Curling Members</b>	<b>27</b>	<b>23</b>	<b>29</b>
<b>Youth Members</b>	<b>32</b>	<b>17</b>	<b>17</b>
<b>Total Members</b>	<b>330</b>	<b>314</b>	<b>269</b>

**Curling Club Manager - <https://ccm.buffalocurlingclub.org/>**

Dave S completed reconciliation of payments.

List of who owes is in the attached 1st Tab Owe **These numbers need to be updated**

[Owes as of 1/7/24](#)

Need List of League winners for the Fall Season so we can order glasses.

**Did Board approve changing prizes to standard glasses last meeting?**

**Current [Rates Review for discussion and approval next meeting](#)**

**Current Rates are:**

**Membership:**

**Adult \$110**

**Youth \$25**

**Leagues:**

**M-Th Full Season \$300**

**M-Th Half Season \$150**

*F - 1/3 & 2/4 Full Year \$150  
Th AM - \$160 Full Year or \$10 per drop in*

*Youth BCC Saturday Program - Full year \$100 or \$10 per drop in  
Youth - High Schools Program - \$10 per student per day*

*Sheet Rentals - \$240 per sheet for 2 Hours  
Adaptive and Veterans Program - Negotiated*

*Proposed Rates - Das*

*Membership:*

*Opt 1 Adult \$125 Full Year - If join after Dec 31, \$65*

*Opt 2 Adult \$100 Full Year - If join after Dec 31, \$50  
Youth \$25*

*Leagues:*

*M-Th Full Season \$250*

*M-Th Half Season \$125*

*F - 1/3 & 2/4 Full Year \$125*

*Th AM - \$120 Full Year or \$10 per drop in*

*Youth BCC Saturday Program - Full year \$100 or \$10 per drop in  
Youth - High Schools Program - \$10 per student per day*

*Sheet Rentals - \$240 per sheet for 2 Hours  
Adaptive and Veterans Program - Negotiated*

*Impact on 2024/25 budget - opt 1*

*Membership Revenue increases \$4,470*

*League Revenue decrease \$15,550*

***Net Impact decrease \$11,080***

*Impact on 2024/25 budget - opt 2*

*Membership Revenue decreases \$2,980*

*League Revenue decrease \$15,550*

	<p><b><u>Net Impact decrease \$18,530</u></b></p> <p style="text-align: center;">Opt 1   Opt 2</p> <p>Person who curls 1 draw saves \$35   \$60</p> <p>Person who curls 2 draws saves \$60   \$85</p> <p>Person who curls 3 draws saves \$85   \$110</p> <p>Non curling members pay \$15 more   \$10 less</p> <p>No change to Youth, Rentals, or other programming</p> <p><i>Proposal: Make membership and league rates as listed in option 1 above.</i></p> <p><i>Motion: Dave G   Second: Dave S   Vote: 8-0 passed</i></p> <p><i>We will have a discussion about bar rates this summer</i></p> <p><b>Place Holder:</b>  “Member Run - Member Working Club” make volunteer time mandatory for ?? Hours and track for a few years? - <i>Does someone want to make a proposal on this for next meeting?</i></p>
<p><b>Member Experience</b> <b>20 Min</b></p>	<p><b><u>2024/25 Registration Process</u></b></p> <p><i>Deck created by Mark and Dave to review</i></p> <p><a href="https://docs.google.com/presentation/d/1rGo702fVM3YZDXau6JM8hJT B2MSLCo4B7RvnVob8Nzw/edit?usp=sharing">https://docs.google.com/presentation/d/1rGo702fVM3YZDXau6JM8hJT B2MSLCo4B7RvnVob8Nzw/edit?usp=sharing</a></p> <p><i>Membership to open 4/15</i></p> <p><i>Legacy period 5/4 - 5/19</i></p> <p><i>Open registration for Fall session 5/20 - 8/31</i></p>

<p><b>Ice and Building</b> <b>0 min</b></p>	<p><i>Lease negotiations - Not Formally Started. Dave to draft a proposal for the board to review at next months meeting. <b>Not completed - will draft something for April.</b></i></p> <p><b>Update needed</b> The Klubeks will dispose of the metal items (old Ice Machine, Flat Top Stove, other items TBD) - Timing TBD - Dave coordinating with the Klubeks - Pending coordinating use of trailer.</p> <p><b>Update needed</b> Bo Weber to try to sell some of the old items, old chairs and table in “apartment”, old paper towel dispensers, old wiring, Solar Light that was over the door, etc. - pending</p> <p><b>Update needed</b> <i>Ice House:</i> Action items for Nick, Bill, Vaughn:</p> <ul style="list-style-type: none"> <li>● Put up old handles on warm room wall</li> <li>● Install coat hangers in Ice House next to windows.</li> <li>● <i>Window above the Proshop is in disrepair. Complete repair as needed.</i></li> <li>● <i>Ice House: Nick, Bill, and Vaughn are getting quotes and estimates on adding a second Dehumidifier</i></li> <li>● <i>To Obtain Costs of Camera System</i></li> </ul>
<p><b>Member Experience</b> <b>10 Min</b></p>	<p><i>Volunteer Event - to be held <b>April 27, 2024 6-9 pm</b></i></p> <ul style="list-style-type: none"> <li>● <i>List of Volunteers created and provided.</i></li> <li>● <i>Previous discussions including having significant items to give to Volunteers - Need more discussion</i></li> <li>● <i>Budget approved at Jan Board Meeting \$5,000</i></li> <li>● <i>Goldline has donated a broom we’ll offer</i></li> <li>● <i>Other gift ideas discussed</i></li> <li>● <i>Would like to find a gift for everyone</i></li> <li>● <i>We’ll do something a little extra for the ice crew</i> <ul style="list-style-type: none"> <li>○ <i>Kathy will get list</i></li> </ul> </li> </ul>



	<b><i>The below items will not be discussed at this meeting but are retained here as a placeholder only.</i></b>
<b>Member Experience</b> <b>0 Min</b>	<p><i>Toast the Compressor is decided to be a break-even event rather than an event to make money</i></p> <p><i>10th Anniversary - Official Anniversary is Saturday Feb 24, 2024</i> <i>Plan is to celebrate the 10th anniversary of curling seasons that started in 2014/15.</i></p> <p><i>Look into getting a white labeled beer</i> <i>To be linked to the AMM in May.</i> <i>More details to be worked out -</i></p>
<b>Fundraising</b> <b>0 Min</b>	<b><i>Kathy discussed running a fundraising campaign (maybe 50/50) to purchase a veterans house. Tim will work with her and promote in the newsletter.</i></b>
<b>Member Experience</b> <b>0 Min</b>	<p><b>Web Task Force:</b> <b><i>Mark is going to ask the Web Task Force to be on premises during leagues for a week or two to be onsite Helpdesk</i></b></p>
<b>Member Experience</b> <b>0 Min</b>	<p><b>Policy on guests at the club</b></p> <ul style="list-style-type: none"> <li>- <b><i>What are the rules? What can we do about non-members who want to enter the club?</i></b> <ul style="list-style-type: none"> <li>- <b><i>Dave S will reach out to SLA for guidance - email sent 3/12/23</i></b></li> </ul> </li> </ul>
<b>Member Experience</b> <b>0 Min</b>	<p><b><u>Policy - Safe Sport Certification requirement for Individuals working with Youth.</u></b></p> <p><b><i>Need to resurrect this to get revised and approved ASAP.</i></b></p> <p><b><i>Dave S has asked GNCC Gwen Krailo if she had any Youth Sport Policies she could share.</i></b> <b><i>- Awaiting response</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>president@buffalocurlingclub.org Dave S will follow up with GNCC</i></b></li> </ul>

<b>Oversight</b> <i>0 min</i>	<i>Reorg of shared folders - Thoughts on who we could approach to help us with this project?</i>
<b>Operations</b> <i>0 min</i>	

<b>Future Meetings</b>	<b>Board Meetings</b> <ul style="list-style-type: none"> <li>• April 11, 2024 <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>
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<b>Submitted by</b>	<b>Adjourned at 7:38</b> <b>Submitted by Tim Lowden</b>
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